

AFPA acts as a Certifying Partner (CP) for the food, beverage and allied industries and offers a PARTNERSHIPS program for achieving your Certificate of Recognition (COR). **The Workers' Compensation Board of Alberta offers rebates for eligible employers.** AFPA recognizes the *Partnerships* Audit Standard and *Partnerships* Audit Instrument.

AFPA's PARTNERSHIPS Program Offers Training and Audit Review Services

- Regularly scheduled training designed specifically for the food industry
- Assistance in finding auditors certified to audit to the AFPA standard
 - Quality Assurance reviews of audits

Program fee is annually. Program year is April 1st - March 31st. (pro rated if mid year)

Annual Program Fee (per WCB account): (don't forget to add 5% gst)

Large employers (11 workers and over): AFPA members \$570

Small employers (10 workers and fewer): AFPA members, \$320

Audit reviews (external &/or maintenance 1st review): \$350 or \$200 (when using AuditSoft)
(2nd review if required charged at \$175)

Send this completed form to info@afpa.com

I have read & understood the terms. Our company agrees to these points & will comply with them in order to maintain good standing in the AFPA Partnerships program.

Company: _____

Name/Title _____

WCB Acct. Number: _____ WCB Industry Code: _____

Plant Location(s) covered by WCB Acct. Number: (provide address) _____

Email Address: _____

Phone: _____ Fax: _____

Signature: _____ Date: _____

Number of Workers: _____

Questions? Call **403-201-3657** or email info@afpa.com

TERMS FOR THE PARTNERSHIPS IN WORKPLACE HEALTH & SAFETY COR PROGRAM OF THE ALBERTA FOOD PROCESSORS ASSOCIATION (AFPA)

1. Employers will not be considered as being registered into AFPA's PARTNERSHIPS program **unless all program fees have been paid in full each year.**
2. The program fee applies to **EACH WCB account** enrolled. Personnel from each participating plant/facility must enroll into AFPA's **mandatory** training courses.
3. AFPA's PARTNERSHIPS program requires mandatory training in:
 - i. HS System Building,
 - ii. Hazard Assessment/Control,
 - iii. Roles & Responsibilities for Managers and Supervisor's,
 - iv. Incident Investigation, & Internal Auditor Training.
 - v. HS Committee/Rep.
 - vi. Auditor (if you so choose to use an internal auditor)

Other related safety courses are optional.

4. The **HS System Building** course is the **prerequisite** for Auditor Training. Participants taking the Auditor Training course are required to successfully complete a certification audit in order to achieve all qualifications for their Auditor accreditation. All auditors **must** take a 'Refresher' course every 3 years to remain qualified as an accredited Auditor within the Partnerships program.
5. AFPA accredited External Auditors are also required to take a Refresher course every 3 years, and Auditors must complete and submit at least 1 audit to AFPA for QA review **each year** to maintain their accreditation.
6. If your personnel have taken training offered by other workplace safety providers, AFPA '*reserves the right*' to accept or decline their credentials. To be acceptable, certificates must be from **approved** institutions, or any of the Certifying Partners in the Province that instruct to the **Partnerships Audit Standards** and use the **Partnerships Audit Instrument (Tool)**
7. In order to obtain a valid **Certificate of Recognition** and any applicable WCB Rebates, AFPA requests that all plant/facility/company audits must be submitted to our Calgary office, **no later than December 31 each year.**

